



## Sustainable Procurement Strategy

At London Square our vision is to bring sustainable living to the Capital. Combining our innovative approach to design, build and customer service with sustainability; creating places and communities where people really want to live, now and in the future.

Our Sustainable Procurement Policy has been developed to ensure that all staff involved in the procurement of goods and services routinely consider how we can enhance and protect our shared environment, contribute to the health and well-being of society, and build a sustainable economy through our procurement decisions.

The Sustainable Procurement Policy outlines six priority areas:

1. Optimise the use of natural resources
2. Reduction of waste throughout the supply chain
3. Efficiently manage the delivery of goods and services
4. Support the reduction of our carbon footprint
5. Work with suppliers and manufacturers to raise awareness of sustainability issues and facilitate sustainable changes
6. Ensure that we and our suppliers operate with fairness and integrity, paying fair wages and eliminating modern slavery

To embed sustainability considerations into the decision-making process, the purchasing department must categorise goods and services and prioritise potential issues selected because they make a significant contribution to sustainability.

The team must consider the likely impact of making the purchase and identify opportunities to mitigate negative impact or take positive sustainable action. Example questions that should be asked of suppliers and manufacturers during the tender process are:

- What percentage of product is produced using unsustainable materials and what are the plans to reduce / eliminate use of these resources?
- What percentage of product uses virgin resources and what plans are in place to reduce the use of virgin resources?
- What non-renewable resources (i.e., fossil fuels, water) are used in production process and what renewable energy sources are utilised, and in what percentages?
- How is waste and pollution prevention managed?
- Does your organisation have a sustainability strategy?
- Is there a documented EMS (Environmental Management System) in place?
- Please provide details of packaging utilised and whether there are recycled, recyclable or compostable options? How is quantity of packaging reduced?
- What is the most direct delivery option available from manufacturer to site avoiding split journeys, extra handling, intermittent storage, and craneage / lifting. What fuels are used to operate transport?
- Do you have an appointed person responsible for sustainability?
- Where is the most local source of products to the development and what is the location of manufacture / supply?
- Do you check / audit organisations within your supply chain for sustainability?
- Please provide assurance of quality, health and safety, worker welfare, Modern Slavery Act 2015 compliance and implementation of equal and non-discriminatory treatment of all workers under the Equality Act 2010, including details of your supply chain audit process.



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Buyers and Surveyors purchasing goods, placing sub-contract orders, and obtaining services should consider where possible:

- Asking first if the purchase is really necessary (reduce consumption)
- Avoiding products containing unsustainable materials e.g., unsustainable timber, plastic, or producing using fossil fuels
- Reducing packaging
- Giving preference to products manufactured with a high recycled content, and / or can eventually be recycled (or reused) – i.e., minimising the impact of eventual disposal
- Giving preference to products that reduce energy consumption
- Consolidating deliveries to sites and timing deliveries to reduce congestion
- Giving preference to suppliers that can demonstrate how they are reducing their environmental impact (in particular their carbon footprint)
- Giving preference to products that are less harmful to human health and the environment
- Whether there are any local suppliers who might be able to deliver best value
- Giving preference to suppliers that can demonstrate ethical trading practices e.g., living wage compliance
- Buy local, using UK manufacturers if possible

### Timber

The Company will endeavour to ensure that 100% of timber purchased, including timber purchased through the subcontract supply chain is FSC / PEFC certified.

London Square will audit the timber purchased by ensuring that valid timber certificates are held for all timber suppliers and that FSC / PEFC is specified on all timber orders, which will be crossed referenced to the delivery note to ensure the FSC / PEFC timber was received.

### Policy Compliance

To ensure compliance with this policy, buyers are required to record whether materials are responsibly sourced in accordance with BES6001 or a similar accreditation scheme.

Purchased material information is also recorded within SMARTWaste to enable embodied carbon to be calculated. SMARTWaste also enables the Company to record BS6001 certification, site materials which are 'won' (repurposed) and any recycled material which is brought to site.

Quarterly checks are then undertaken to ensure compliance.

### Supplier Engagement

London Square's supply chain are invited to join the Supply Chain Sustainability School by personal letter from the Commercial Director.

The Company have also created an animated video for suppliers to understand the steps required to be accepted onto London Square's supply chain.